



DIAGNOSED CONDITIONS **POLICY & PROCEDURE**

AIM

It is our aim at Stepping Stones Nursery to care for the children in a safe, happy environment, always being aware of each child's individual needs.

PROCEDURE

- We must ensure that we raise the subject of any known diagnosed conditions with new parents/guardians and also ensure that all staff within that unit are made aware of these conditions. We must also inform each unit of any child's conditions when they are made aware to us.
- Should any member of staff need to work in an alternative unit, the Team Leader/Senior Nursery Nurse, other permanent members of staff in that unit need to ensure that the temporary member of staff/any student is made aware of these conditions.
- It is then very strongly advised that permanent members from the unit in question deal with that child on that day, minimising the risk of any kind of food, drink, creams, medication etc. being given or used by mistake.
- Should a child have a reaction to anything whilst in our care, we need to follow the correct First Aid Procedures we have been trained in.